

# Literacy Association of Tennessee Administrator of the Year Application

Deadline for Submission: November 2, 2018

The Literacy Association of Tennessee presents the opportunity for nominations for the LAT Administrator of the Year. The nomination may be made by any Chapter or Board of Directors Member to honor a school administrator on the school, district, or state level who has made a sustained and unique contribution toward furthering the role of literacy and whose vision and leadership has contributed substantially to the literacy program in one or a group of Tennessee schools. Eligible for the award are building level principals; district and state administrators responsible for broad instructional leadership, such as assistant superintendents, directors of curriculum and instruction; and directors/superintendents of education. *Membership in LAT is not required for this nomination.* The presentation of this award will be made at the LAT annual conference.

## Criteria

The nominee must have a minimum of *five years* of administrative experience and demonstrated leadership in the promotion of reading and literacy,

## Procedure

Please complete the following information according to the directions provided. Extra materials will not be considered (i.e. photos, newspaper clippings).

### Cover Sheet.

Please include: **Nomination for LAT Administrator of the Year**

### Nominee Information (only on cover sheet)

Name

Title/Position

School or District

Business Address and Telephone

Email

Is Nominee a Member of LAT? How Long?

Number of years as an Administrator

Number of years in current position

### Nominator Information

Name

Title/Position

Email

Telephone Number

### Letter of Support.

Please label all sections, use Cambria (or similar style) – size 11-12, for a total of 1-2 pages. **Do not mention the nominee by name** to allow impartial readings.

Share the nominee's outstanding and sustained contribution toward furthering the role of literacy and its development in elementary and/or secondary education emphasizing:

- Administrative leadership and effort
- Contribution to developing and furthering literacy
- Supportive data in narrative or tabular form
- References to publications and speeches

The committee cannot consider any applications submitted after November 2, 2018.

Please send completed nomination to:  
Jill Barnett, Awards Chair  
**[jill.barnett@bcos.org](mailto:jill.barnett@bcos.org)**  
Subject line: LAT Administrator Award