

# Literacy Association of Tennessee

## Hoyte Snow Literacy Leadership Award Application

Deadline for Submission: November 2, 2018

The Literacy Association of Tennessee presents the opportunity for nominations for the LAT Hoyte Snow Literacy Leadership Award. The nomination may be made by any Chapter or Board of Directors Member for an individual who exemplifies literacy leadership in unique and influential ways. Each chapter may establish its own procedure for selecting the person who they believe deserves this recognition at the State Level. The nomination of a chapter should reflect the consensus of opinion of the entire chapter.

### Criteria

- The nominee must have a minimum of *five years* of teaching experience and demonstrated leadership in the promotion of reading and literacy, **AND a minimum of five years in literacy leadership.**
- The nominee should be a current member of a local chapter as well as LAT and ILA, and have been active for a minimum of three years. (**Non-membership automatically disqualifies nominee.**)
- The nominee should demonstrate participate in Local Chapter activities if possible.

### Procedure

Please complete the following information according to the directions provided. Extra materials will not be considered (i.e. photos, newspaper clippings).

### Cover Sheet.

Please include: **Nomination for LAT Snow Literacy Leadership**

#### LAT Local Chapter

#### Nominee Information (only on cover sheet)

Name

Address and Telephone

Email

#### Chapter Chair's Information

Name

Email

Telephone

### Letter of Support.

Please label all sections, use Cambria (or similar style) – size 11-12, for a total of 1-2 pages.

**Do not mention the nominee by name** to allow impartial readings.

- The letter from the Chapter Chair or Board Member should *clearly substantiate* the determining factors in the selection of the chapter's nomination. Leadership efforts and accomplishments should be listed at the local, state, and ILA/IRA levels (as applicable) according to the criteria listed above.

- A reminder that while extra materials will not be considered, check that the letter of support and the nominee's official entry form include such projects and accomplishments.

**Nominee Form.**

Please specify participation and contributions, including dates when appropriate. **Do not mention the nominee by name** to allow impartial readings. Suggested outline:

**Leadership Role**

- Current Position
- Role in local job setting; responsibilities, accomplishments, and recognitions

**Local Chapter and State Level**

- Years of membership
- Offices and committee chair positions held
- Special projects
- Attendance and participation at conferences
- Contributions to publications

**National Level (IRA/ILA)**

- Number of years as a member
- Attendance and participation at conventions/meetings/activities
- Presentations and publications at the national level

**Professional Information**

- Educational background/recognition/awards
- Length of service in the educational field
- Membership and participation in other organizations (professional/educational)

**Any Additional Information provided by nominee**

The committee cannot consider any applications submitted after November 2, 2018.

Please email all documentation together to

Melanie Collins

**melaniecollins@tds.net**

Subject line: LAT Snow Literacy Leadership Award